



## Merced County Human Services Agency Supervising Welfare Fraud Investigator

Merced County Human Services Agency is seeking enthusiastic applicants to fill its Supervising Welfare Fraud Investigator positions. Under direction, to plan, organize, coordinate, and supervise the investigative and office support work of an investigation unit engaged in investigating cases of suspected fraudulent receipt of public assistance; to serve as liaison with the District Attorney's office and other law enforcement agencies; to act as receiver of Department subpoenas; to direct the work of a unit engaged in locating and developing financial resources of clients; to supervise staff who participate in the arresting and booking of suspects; to negotiate for and secure repayment or funding owed the Human Services Agency; and to do related work as required. Incumbents in this class are responsible for directing the initial, on-going, and final investigative activities of suspected fraud cases referred to the District Attorney's Office. Investigation includes making a rapid determination whether aid should be withheld and gathering detailed evidence, which may be used by the District Attorney in prosecution for fraud. Incumbents will also be responsible for directing preventative welfare fraud programs. This full-time position will be located in Merced, Atwater, and Los Banos, California.

The Supervising Welfare Fraud Investigator position provides ongoing opportunities for career advancement, training and daily satisfaction. By collaborating with other branches under the Social Services umbrella and community partnerships, workers help strengthen families and improve the wellbeing of residents. Merced County welcomes, values, and encourages diverse voices, opinions, perspectives and backgrounds to foster an environment where all viewpoints are appreciated. The Supervising Welfare Fraud Investigator upholds the mission of the Human Services Agency to build strong, healthy families and improve the quality of life in our community. The Human Services Agency currently has a team of approximately 700 dedicated members serving Merced County residents.

### Final Application Date: Continuous

Recruitments that note continuous under the closing date are subject to close at any time. Applications will not be accepted after a continuous recruitment is closed.

## MINIMUM QUALIFICATIONS

Experience: Three (3) years of full-time paid experience in criminal investigation work locating observing and interviewing suspects and witnesses and preparing reports of findings.

Education: Equivalent to graduation from a four (4) year college or university. (Additional qualifying experience may be substituted for the required college on a year-for-year basis.)

Certification: Must obtain a valid basic P.O.S.T. certificate within 12 months of appointment, failure to do so will result in termination.



### SPECIAL REQUIREMENTS

Possess and maintain a valid California Driver's License.

**Note:** Supervising Welfare Investigators cannot exercise the powers of a peace officer until successful completion of Basic Academy or Specialized Investigative Course.

Prior to appointment to peace officer status a background check, psychological and physical examination shall be required.

While the above requirements outline the minimum qualifications, applicants may be further evaluated for qualifications beyond those listed. Those applicants that are determined to be most highly qualified will be invited to participate in the next step of the selection process.

## ADDITIONAL INFORMATION

- A valid California driver's license and DMV clearance will be required at the time of appointment and employees may also be required to drive their own car, provide proof of car insurance, and a DMV clearance. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- Applicants for positions within the Human Services Agency are subject to a criminal history background check.

## VETERANS PREFERENCE

If you would like to have Veteran's preference points included as part of the application packet, please submit a copy of your DD-214 form. Applicants must fax a copy of the DD-214 form to CPS HR Consulting at 916-648-1211 by the close of business on the application deadline. The form should include the position title and county you are applying for.

PLEASE NOTE: Applicants, who receive a passing score on a written or oral examination, shall be eligible to receive credit for an additional five (5) points to be added to the final examination score. **Veteran's preference is allowed only on initial entrance into County service and shall not affect the order of eligibility on any other employment lists.**

For the purpose of this section, a veteran is one who has received an honorable discharge from active duty, and has served:

1. During one of the following wartime or equivalent periods:  
Sept. 11, 2001 to End of Operation Iraqi Freedom  
Aug. 2, 1990 to Jan. 2, 1992

Jan. 31, 1955 to Oct. 15, 1976

2. During peacetime for which service a campaign or expeditionary medal has been authorized by the Government of the United States and where discharge was under honorable conditions. This would include Lebanon, Grenada and Southwest Asia.

A copy of the discharge form (DD-214) shall be submitted to CPS HR Consulting for each position applied for, along with an application for employment requesting such preference, on or before the final filing date specified on the job announcement. Failure to submit the required credentials (DD-214) prior to the final filing date will be deemed a waiver of credits.

## SALARY RANGE

\$5,654 - \$6,880/month

## BENEFITS

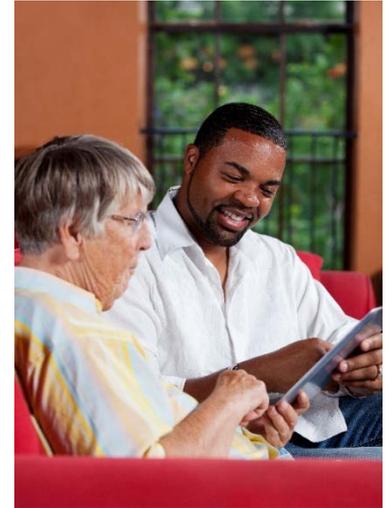
- Generous vacation and sick leave plans from the first year
- 12 paid holidays, plus one optional holiday per year
- Medical, dental, vision insurance with substantial employer paid contribution

## LEARN MORE

For further information about the position click here:

<http://agency.governmentjobs.com/merced/default.cfm?action=agencyspecs>

For further information about the application and selection process, foreign degree equivalency, special testing arrangements, etc. click here: [www.mss.ca.gov](http://www.mss.ca.gov)



## ABOUT MERCED COUNTY

Merced County is located in the northern part of the San Joaquin Valley in central California, an area earning worldwide acclaim for its rich agriculture, and spans from the coastal ranges to the foothills of Yosemite National Park. The City of Merced, the self-proclaimed Gateway to Yosemite, has a population of approximately 81,102, yet retains the charm of a small town with amenities routinely found in larger communities. Merced's revitalized downtown is emerging as the entertainment center of the area. The County is representative of the rural heartland and Gold Rush remnants underpinning the state's heritage. It is a peaceful, quiet, and friendly area with an abundance of beautiful bike paths, and offers choices of higher education in UC Merced and Merced College. From a political perspective, Merced County is considered to be a bellwether county, having voted for the successful presidential candidate in every election from 1972 to 2012.



### ***Merced County Human Services Agency Mission and Vision Statements and Core Values***

#### **Vision**

We fight poverty and abuse.

#### **Mission**

To build strong, healthy families, and improve the quality of life in our community.

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CPS HR  CONSULTING

Providing Merit System Services

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## Values

Trust – Confidence in the integrity, ability, good character, and reliability of one another.

Respect – Demonstration of regard, concern, and esteem for one another.

Creativity – The willingness to risk and entertain original and imaginative ways of doing things.

Cooperation – Responsively working together toward a common goal.

Personal Responsibility – Being ethically accountable for quality, judgement, service, and behavior.

Personal and Professional Growth – Competence and emphasis on the importance of lifelong learning and improvement.

Service – Unwavering commitment to addressing public problems, creating a workplace of efficacy and a community that offers quality of life for all.

## HOW TO APPLY

Applicants must submit a completed online application, including any of the additional documents/materials indicated. Additional documents/materials are included in the online application. Apply online by logging onto [https://secure1.cpshr.us/mss\\_jobs/JobListings.aspx](https://secure1.cpshr.us/mss_jobs/JobListings.aspx) and click "Apply Now!" for this position. The list of supplemental questions can be viewed by clicking on this link: [Supplemental Questions](#) **Note: Your application and any additional material become the property of CPS HR Consulting. Please make a copy for your file. This bulletin will not be available online after the application deadline.**

## QUESTIONS AND CONTACT

### CPS HR Consulting

#### Merit System Services Unit

2450 Del Paso Road, Suite 220

Sacramento, CA 95834

Website: [www.mss.ca.gov](http://www.mss.ca.gov)

Email: [mss@cpshr.us](mailto:mss@cpshr.us)

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