



INYO COUNTY – BISHOP, CALIFORNIA

Assistant Director of Health and Human Services

This is an excellent opportunity for a capable professional to help manage a well-regarded Health and Human Services Department in a ruggedly beautiful area.

ENJOY THE BIGGEST BACKYARD IN AMERICA

Inyo County, the second largest county in California, is spread across the high-desert and alpine environments of the Eastern Sierra slope along the California-Nevada border. Quality of life abounds here where the highest peak in the continental U.S. (Mount Whitney, 14,505 feet) meets the lowest elevation in North America (Badwater Basin – Death Valley, -282 feet). Three national parks, rugged hiking, prime hunting and fishing lands, and world-class skiing are enjoyed by residents and visitors to the region. Historic towns dot the landscape and the area has a rich heritage in the mining and agriculture industries.

While the small town of Independence serves as the County seat, many offices are also located in Bishop, the only incorporated city in the County. With a regional population of approximately 12,000 (total County population is 18,000), Bishop offers the expected comforts of a destination location fueled by tourism. Amenities include familiar restaurants and lodging, a museum, and even a community college.

HELP WRITE THE NEXT CHAPTER OF A WELL-REGARDED AGENCY

Inyo County offers its residents a wide variety of important services from public safety to utilities like drinking water. The Health and Human Services Department (HHS) is specifically focused on areas such as Child/Adult Protective Services, Public Health, Aging Services, Behavioral Health, and Social Services. These services are some of the crucial building blocks in our modern society, and as such, the department receives considerable funding from all levels of government equating to roughly one-fourth of the County's total \$94 million budget.

The recently appointed HHS Director is a veteran of the department and this position will report directly to her. Together, these two executives will lead a senior management team of deputy directors and a total staff of 144 personnel in advancing the mission of this well-regarded HHS Department. This important position will have significant responsibility and oversight in the areas of policy, personnel, budgeting, and program management. Experience in both general administration and in the delivery of unique HHS services is essential.

Why join the Inyo County team:

- Fantastic location combines incredible scenery and recreational opportunities with a reasonable cost of living
- Exceptional opportunity to work with a seasoned Director of a well-regarded HHS Department in the state.
- A hands-on work environment offering professional growth where skills will be needed and refined





THE IDEAL CANDIDATE

The County and HHS Director are seeking a capable professional who will step-in to this key leadership role and garner the respect of his/her colleagues through personal engagement. This individual will need to build trust with employees and the union by being visible and providing access to senior leadership. Capitalizing on opportunities to support employees will be a mark of success. While acting as a senior leader, the ideal candidate should also have an “all hands-on deck” mentality and be willing to plug gaps and fill holes as needed in this rural, remote environment.

Key skill areas include risk assessment/ safety, personnel management, and fiscal management in California’s unique funding environment. Functional experience in child welfare is desirable, followed by behavioral and public health. Demonstrated experience in managing HHS programs with a record of continuous improvement as measured by quantitative and qualitative indicators would be ideal.

Desirable traits include someone who is an excellent listener and adept at navigating through diverse business processes. The ideal candidate will be a trustworthy individual who can work both independently and with strong personalities.

EXPERIENCE AND EDUCATION QUALIFICATIONS

The ideal candidate will possess at least five years of progressively responsible experience in a human services field and a Bachelor’s degree, or four years of management experience with two years in a California County or City.

COMPETITIVE COMPENSATION AND BENEFITS

The annual salary range is **\$91,272 - \$110,952** which is supplemented by a comprehensive benefits program including:

Retirement: CalPERS 2% @ 55 for classic members 100% employer-paid, or 2% at 62 for new members with variable employee contributions.

Health Insurance: 80% employer-paid premiums for medical insurance, including family plans. 100% employer-paid dental and vision family plans.

Time-Off: Vacation and personal leave accruals starting at 15 days per year, plus 11 holidays, and 15 sick days.



VISION STATEMENT

*The Vision of Inyo County
Government for its public is to provide
responsive decision making while
supporting cultural and historical
values, the natural environment, and
rural quality of life.*

APPLICATION PROCEDURE

The position is open until filled with first review of resumes on **Friday, April 6, 2018**. To be considered for this exceptional opportunity, please submit your resume (including dates of employment plus staff and budgets managed), cover letter, and the names of six work-related references (two each: current or former supervisors, direct reports, and colleagues) to: <https://secure.cpshr.us/escandidate/JobDetail?ID=326>



For more information contact:

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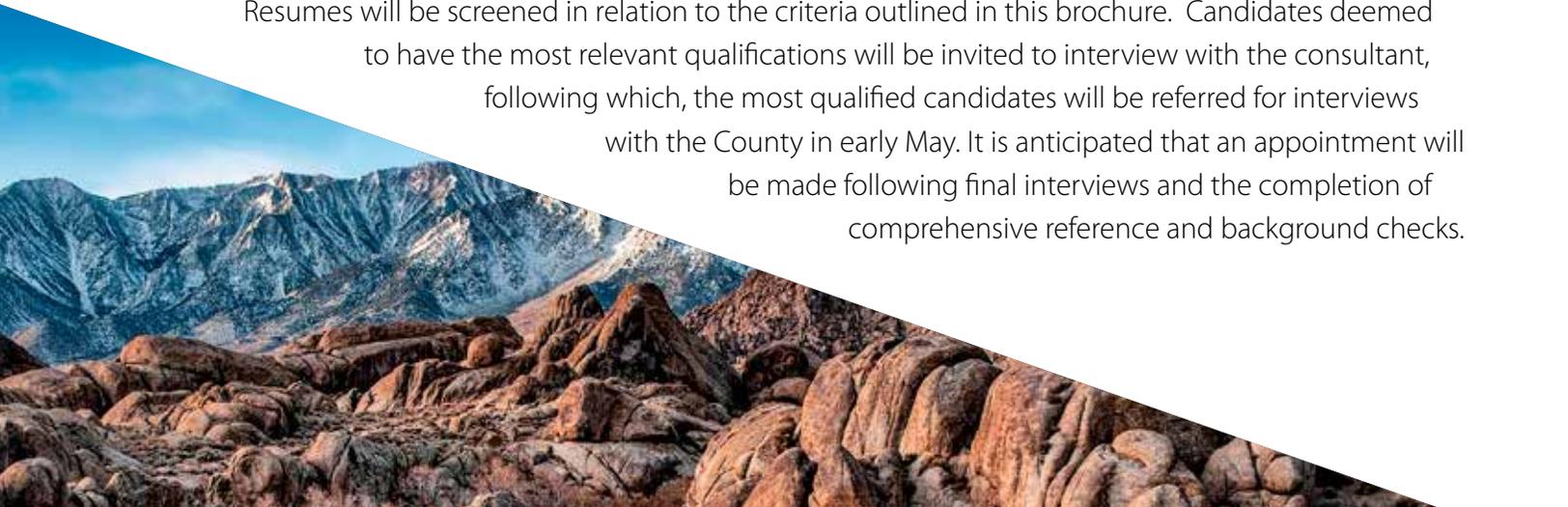
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CPS web site: www.cpshr.us/search

SELECTION PROCESS



Resumes will be screened in relation to the criteria outlined in this brochure. Candidates deemed to have the most relevant qualifications will be invited to interview with the consultant, following which, the most qualified candidates will be referred for interviews with the County in early May. It is anticipated that an appointment will be made following final interviews and the completion of comprehensive reference and background checks.